

WRWSD Board of Trustees Saturday Meeting – 9/13/25

President Levermore called the meeting to order at 9:30am.

Roll Call: Present: Armstrong, Harper, Levermore, Moore, Wales, Mgr. Wilkin

Absent: Feil was excused

Minutes: A motion was made by Wales and seconded by Harper to approve the 8/25/25 minutes as distributed and read. A yea/nay vote was taken and the motion passed unanimously.

President's Report (Levermore):

- President Levermore introduced Election Inspector, Nan McHugh, and recently appointed WRWSD Trustee, Bryan Gruber to fill the remainder of Susan Kost's term ending in April 2026. Nan asked Bryan and the remainder of the Board to stand and recite the Oath of Office. Nan congratulated Bryan on his appointment.
- President Levermore announced two WRWSD vacancies. Vice President Moore's last day will be today. Secretary Wales resignation is effective 11/9. Both terms expire in April 2028. This is the required first announcement to membership. Any interested parties are encouraged to pick up an application at the office.
- We are looking at our schedules to see if we will have a quorum for next month's meeting as we have several Trustees with prior engagements.

Treasurer's Report (Feil): None

Manager and Plant Superintendent Report (Mgr. Wilkin/Supt. Wilson):

- When I began my tenure last year, I heard about WRWSD capacity and at that time, it was thought to be roughly 500 homes. For this reason, we partnered with DLZ Engineering to do an extensive water and sewer rate study. They gathered an exhaustive amount of information about the plant structure/design, input/output trends, projected usage, EPA requirements, among many other things. Their report was submitted in late August and the WRWSD will be at 100% capacity for both water and sewer with the addition of 150 new homes. The Board has reviewed and discussed this report. The WRWSD Board is limiting the number of grinder pump, sewer and water tap installations to 10 per year beginning January 2026. This was not an easy decision; however, the Board has a duty and responsibility to the community to protect current users based on infrastructure capacity. A few informational items to note. Our water plant was constructed in 1972 and includes 1972 pipes and valves. Our community uses an average of 114,000 gallons of water per day. We need to expand our operational capacity to treat and produce more water. With the help from a government grant and a low-interest loan, we are purchasing and installing a DAF tank to aid in the production of water by filtering the water from the reservoir. The sewer plant treats roughly 86,000 gallons of water each day. President Levermore asked Mgr. Wilkin to share the projected cost of water and sewer plant updates and expansion. Mgr. Wilkin said the initial estimate is six to seven million dollars. Rate increases are to be expected and are outlined in Resolution #2025-02 below.
- There will be a public meeting on Monday, September 22nd at 5:30 in the Lodge. DLZ Engineering will be in attendance to present the facts from the report. We will be sending a letter to the community before that date so everyone can be informed and bring their questions and concerns. We welcome community input and ideas.

Old Business: None

New Business: Mgr. Wilkin read the following proposed resolution into the record. He noted that the resolution may be revised during this time and will be read at the next two WRWSD monthly meetings before going into effect January 1, 2026.

Waynoka Regional Water and Sewer District - Resolution #2025-02

A Resolution of the Board of Trustees of the Waynoka Regional Water and Sewer District

Approving a Rate Increase for District Fees

- WHEREAS, the Waynoka Regional Water and Sewer District (the District) is a District organized and existing under the laws of the State of Ohio, with its principal office located at 1 Waynoka Drive, Lake Waynoka, OH 45171; and
- WHEREAS, the District is responsible for maintaining and improving the common areas, facilities, and infrastructure within the Lake Waynoka community, as well as ensuring the financial stability and sustainability of the District; and
- WHEREAS, the Board of Trustees (the Board) has reviewed the current financial status of the District, including operating expenses, reserve funds, and projected future costs, and has determined that an increase in District fees is necessary to meet the District's financial obligations, maintain the quality of services provided to its members, and address the current

growth limitations, including the maximum of 150 new homes and the annual limit of 10 grinder pump permits, plus water and sewer taps per year; and

- WHEREAS, the Board recognizes that the increase in fees is essential to expand the District's water production and sewer processing capabilities and capacity, thereby enabling the potential for additional community growth in the future; and

WHEREAS, the Board has the authority under the District's governing documents, including its bylaws and covenants, to establish and adjust District fees as necessary to fulfill its fiduciary responsibilities; and

- WHEREAS, the Board has provided notice to the District's members regarding the proposed rate increase and has allowed for member input in accordance with the District's governing documents and applicable laws;

- NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Waynoka Regional Water and Sewer District, as follows:

1. Approval of Rate Increase; Water

The Board hereby approves an increase in the District fees for all members of the Waynoka Regional Water and Sewer District for water. The new rate shall be as follows:

2026 – \$8.00 Assessment

2027 – \$8.00 Assessment

2028 – 10.00% Increase

2029 – 10.00% Increase

2030 – 10.00% Increase

2. Approval of Rate Increase; Sewer

The Board hereby approves an increase in the District fees for all members of the Waynoka Regional Water and Sewer District for sewer. The rate shall be as follows:

2026 – No Increase

2027 – 5.00% Increase

2028 – 5.00% Increase

2029 – 5.00% Increase

2030 – 10.00% Increase

2031 and thereafter – 5.00% Increase yearly

3. Effective Date

The approved rate increase shall take effect on January 1st, 2026, and members shall be notified of the change in accordance with the District's governing documents.

4. Member Notification

The Board directs the District's management to provide written notice of the rate increase to all members no later than September 30, 2025, including details of the new rates, the effective date, and the reasons for the increase.

5. Allocation of Funds

The additional funds generated by the rate increase shall be allocated to the following purposes:

- Maintenance and improvement of common areas and facilities;
- Contributions to the District's reserve fund;
- Payment of operating expenses; and
- Any other purposes deemed necessary by the Board to ensure the financial stability and sustainability of the District.

6. Recordkeeping

The Board directs the District's management to maintain accurate records of the rate increase, including member notifications, financial projections, and meeting minutes, in compliance with the District's governing documents and applicable laws.

Motions and Resolutions: None

Board Member Concerns: None

Membership Concerns:

- Nancee Klein – She understands that the current Trustees inherited a mess and believes Lake Waynoka should have never had their own water/sewer system. She asked if Brown County Rural Water will be able to incorporate us in lieu of \$200 water/sewer payments coming in the next several years. Mgr. Wilkin responded that he and Supt. Wilson have met with BCRW and discussed partnering with them. They stated that they are unable to meet our need at this time and do not believe it will be a possibility for 5-10 years, if even then. There are a lot of what ifs and we cannot continue to kick the can down the road further.
- Brenda Nie – Asked how the allotted 10 new home grinder and water/sewer tap permits will be issued. Mgr. Wilkin said that utilities (WRWSD) are permitted to limit housing based on infrastructure capacity. The WPOA will need to become involved and determined how the new home permits will be issued.

Adjournment: The motion to adjourn was made by Moore and seconded by Wales. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 10:06am.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary